



Tuition and Fee Charges for 2015-2016 Information Sheet

School families will be paying for **tuition, student fees (Instructional, Technology, SHPP, Graduation, Yearbook), field trips and extended care services** for the 2015-2016 school year via **FACTS Nelnet Business Solutions**.

We ask that all school families **establish their account by Friday, April 17, 2015**. Please see the following instructions on how to set up your account.

1. How do I create a FACTS account if I do not already have one?

Simple Steps to Enroll in a FACTS Payment Plan Online:

- You will first need to create an online account. Please go to <https://online.factsmgt.com/signin/3FG0M> to create your account.

- Then go to **New Account**

New user? Create an online account.

and click on the **Create a Username and Password** link and select the **2015-2016 school year**.

- Complete the steps as prompted.

2. What type of tuition payment plans are available?

All families may select one of the following tuition payment plans when they establish their FACTS agreement:

- Payment in Full (tuition payment will be taken from the account on record on July 1, 2015)
- Monthly Payments (11 payment plan will begin in July, 2015 and end in May, 2016 – **you will pick the 5th or the 20th as your payment date**)
- Quarterly Payments (payments will be collected in July, 2015, October, 2015, January, 2016 and April, 2016 – **you will pick the 5th or the 20th as your payment date**)

3. How much will it cost?

Families who elect a one payment plan will be charged \$20 once their account is activated for the 2015-2016 school year. Families who select a monthly or quarterly tuition payment plan will be charged \$46 upon account activation for the 2015-2016 school year.

4. When will I be billed?

Tuition and fee charges will be **entered into accounts by May 1, 2015**. Accounts will be activated at this time, with your \$20/\$46 fee paid, as well. Please note that families will typically have 10 days from the date that fees are billed to initiate and complete payment online without incurring a late fee. Also be aware that tuition account balances will be adjusted for any financial aid that is awarded in late May/early June.

If you **do not intend to return** to All Saints for the 2015-2016 school year, please notify Mrs. Bajek by **Wednesday, April 29** so your account is not activated.

5. How does this affect/change Fees and Forms?

Fees and Forms packets will be going home via backpack mail with oldest and only students on or before **Wednesday, May 6** (notification will go out to all families once this date is confirmed). Current school families will have until **Friday, May 15** to return their forms and to pay their billed fees online to earn a '**Pick A Day Out of Uniform Pass**' for their kindergarten through grade 8 student(s) for the 2015-2016 school year.

6. How does this affect/change Extended Care Services?

Information on how this new payment structure and procedure affects extended care services for the 2015-2016 school year and the timelines for securing services to receive the prearranged discounted rate will be communicated to families in May.

We **thank you** for your cooperation as we transition into this new payment model. Please do not hesitate to contact Patty Bajek at (630) 961-6125 with your questions.